Letter of Recommendation Request	
My Name	Date
You will remember me from	
(Course name and semester taken)	
I will be sending this Letter of Recommendation to	
-	(Name of university/college/scholarship)
In college, I am planning to major in	
My favorite assignment/project that I completed for your class was:	
The greatest thing that I learned in your class was:	
I will need this Letter of Recommendation submitted online or mailed by	
I have attached a copy of my resumé to show you what I have done outside of class.	
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